

**HOLDEN R-III
BOARD OF EDUCATION MINUTES
September 12th, 2016
7:00 P.M.**

- Call to Order:** The meeting was called to order by President David Loveall at 7:00 p.m. in the Middle School library.
- Roll Call:** Seven members were present at the time of roll call, Bill Faust was present via phone conference call.
- Board Norms:** The Board reviewed their norms.
- Agenda:** A motion by Georgia Jarman, second by Tom Haun to approve the agenda as presented. Motion carried 7-0.
- Consent Agenda:** A motion by Tom Haun, second by Bill Faust to approve the consent agenda which included: 1) Minutes from the August 8th and 17th meetings; and 2) Financial Statements & Payment of Bills; Motion carried 7-0.
- Communications:** A thank you was read from Patricia Morris for the retirement recognition.
- Reports:**
1. **Summer School Report**—Donna Fizer reported that the District contracted with Catapult for the summer school curriculum program this past summer. She shared that enrollment was fairly steady with 17 less students this year compared to last year. Issues that were reported by teachers were some of the curriculum was not rigorous enough and there was an issue with getting some materials in a timely manner. Those issues are also reported to Catapult through a survey conducted by the company. (Report attached to minutes.)
 2. **Professional Development Report**—Donna Fizer reported that the District spends the required 1% of budget funds for teacher professional development. She also reported that the District has a Professional Development committee made up of representation of teachers from each building. She noted that the major focus continues to be on technology with the implementation of the One-to-One project and teachers are surveyed after each inservice and those ideas are used in the planning of the future inservice days. (Report attached to minutes.)
 3. **MSBA Delegate Report**—Georgia Jarman shared items that are slated to be voted on at the annual MSBA delegate conference in September and asked if any board member had any questions or concerns to let her know before she represents the District as the delegate. She also reminded board members of a DESE meeting on September 20 in Sedalia. (Attached to minutes.)
 4. **Groundskeeping**—Kirk Harrison, OPS, was present to answer questions and concerns about the District's grounds upkeep. Board members concerns included extremely high weeds around the buildings and in low areas, grass being blown towards the buildings, and overall grass getting too tall between mowings. Mr. Harrison explained that he had resources from other districts that they contract with to utilize personnel when needed to help get caught up, which is how it was handled the previous week in our District.
 5. **Energy Audit Report**—Ryan Terry, Navitas, presented a preliminary energy audit scope of possible projects the District might be interested in. He gave an overview of his company, then presented the following areas of potential cost savings or concerns: 1) LED Lighting (interior & exterior); Gym Occupancy Sensors, Replacement of 20+ year of HVAC units; Add Communicating Thermostats; Data Analytics Implementation; Bus Block Heater Controls, Weatherization, and Water Efficiency Improvements. He explained the steps involved if the Board decides to move forward with any energy saving projects.

Reports (Cont.)

6. Superintendent's Report—Mr. Schroeder updated the Board on:

- **Take Flight Program Update**—He reported that as of Sept. 7th, a majority of the students throughout the District have paid for the device insurance and have passed the common sense training. Parent meetings have been positive and the program seems to be progressing well.
- **Eagles Nest Update**—He reported that the Eagles Nest program had a goal of 30 students by Christmas and has now reached that goal and set a new goal of 40 by Christmas. He also noted that the District is currently advertising for an additional para due to the increase in the enrollment.
- **Homecoming Parade Update**—He updated the Board on the homecoming parade route. He stated it would begin at 2:00 p.m. on September 23rd in front of the CAC building, proceed down 2nd Street to Main Street and South on Main to the school.
- **Student Enrollment for the fall** is up slightly from last year.
- **CSIP planning**—He noted that a survey is being sent out for staff, patrons, and students in preparation of the CSIP revision committees to be formed in November. Possible meeting dates will be November 3 or 10, 2016 for the CSIP committee's initial meeting. Board members will be asked at the October board meeting to sign up for a committee to serve on.
- **Health Insurance Update**—He shared that he is investigating several different insurance plans and negotiations. He also stated that he is considering switching insurance brokers from CBIZ to Mike Keith Insurance to help facilitate finding a good plan that better fits the District's budget, but that still offers employees good coverage.
- **MSBA Video link for September** was also shared.

Old Business:

1. None.

New Business:

1. **Sub List Changes**—A motion by Georgia Jarman, second by Mike Daldrup to approve the following sub list changes: Adding: Gracie Evans and Theresa George and Deleting: Marjorie Chambers, Ty Green, Virginia Haavisto, Hanna Hubbard, Kasey Koetting, Tina Perkins, Krista Sutherland. Motion carried 6-0-1, Tom Haun abstained.
2. **Professional Development Plan**—A motion by Tom Haun, second by Mike Daldrup to approve the Professional Development Plan as presented. Georgia Jarman asked for more details on the types of activities for inservices and a list of the PD Committee members. Motion failed 0-7, Board will revisit this item in October after additional information is provided.
3. **District Sponsored Group List**—A motion by Tom Haun, second by Mike Daldrup to approved the District sponsored group list as presented. Motion carried 7-0.
4. **Surplus List**—A motion by Georgia Jarman to approve the Elementary surplus list as presented, Georgia Jarman then amended her initial motion to include the entire surplus list of all buildings, second by Tom Haun. Motion carried 7-0.
5. **Trapshooting License and Access Agreement**—A motion by Tom Haun, second by Sam Thomason to approve the license and access agreement with Donnie Davidson to conduct trapshooting practices and meetings at the Holden Trapshooting Range. Motion carried 6-1, Georgia Jarman voted no.

Policy Review:

1. **Review Board Policy Section B**—No action taken.

Miscellaneous: 1. **MSBA Annual Conference—Sept. 29-Oct. 2, 2016, Tan-Tar-A, Georgia Jarman, Bill Faust and Gregg Montgomery are scheduled to attend.**

Executive Session: **A motion by Tom Haun, second by Mike Daldrup to hold an executive session as per section 610.022 following the October 10th, 2016 meeting. After roll call vote, motion carried 6-0-1, Bill Faust abstained.**

A motion by Tom Haun, second by Georgia Jarman to hold an executive session as per section 610.021 (3) hiring, firing, disciplining or promoting particular employees and 6) Scholastic probation, expulsion or graduation of identifiable individuals. After roll call vote, motion carried 6-0-1, Bill Faust abstained.

Adjournment: **A motion by Georgia Jarman, second by Tom Haun to adjourn the meeting at 8:50 p.m. Motion carried 7-0.**

Patricia Raker, Secretary

David Loveall, President